





# BACHELOR, BA

#### **Bachelor of Business Administration (Hons)** APEL.C OPTION

The programme is designed to provide students with the knowledge, skills and competencies required to excel as managers and executives in the challenging world of business administration and management. It is a unique programme that integrates the fundamentals of business knowledge, business skills and management capabilities that will ensure our graduates to be most appreciated at the global workplace. The programme is aimed at maximum flexibility and to expose students to business from a global perspective.

#### PROGRAMME DELIVERY

#### LEARNING MODE

PART-TIME LEARNING MODE Blended Learning

- 1. Face to Face Learning
- 2. Self-Managed Learning
- 3. Online Learning Fully Online Learning

#### DURATION

3 years (10 semesters)

#### ASSESSMENT

Coursework 60%

Final Exam 40%

- The programme is internationally benchmarked, approved by QUALIFY Approved Centre & WQA and accredited by the L'organisme d'accréditation européen,
- Interactive learning activities, assignments, online discussions
- Easy access to mobile app anytime, anywhere, any device
- Access to the physical and digital library comprising of around 250,000 e-books, 112,000 e-journals, and 3 million e-theses titles accessible anywhere anytime UCastBA333GD/UN44sS9/



## **CORE MODULES**



#### FOUNDATION

- 1. Principles of Management
- 2. Business Mathematics
- 3. Office Application Software
- 4. Introduction to Financial Accounting
- 5. Principles of Marketing
- 6. Business Statistics
- 7. Microeconomics
- 8. Introduction to Finance
- 9. Human Resource Management
- 10. Macroeconomics
- 11. Organisational Behaviour
- 12. Operations Management
- 13. Business Law
- 14. Management Information System
- 15. International Business
- 16. Business Research Method 17.
- Strategic Management

#### **CONCENTRATION AREAS**

- 1. Marketing & E-Commerce
- 2. Accounting & Finance
- 3. Business Information
- System
- 4. Web 3.0

## **ELECTIVE MODULES**

## **BUSINESS**:

- 1. Service Quality Management 2.
- **Business Communication**
- 3. Event Management
- 4. Record Management
- 5. Project Management

## **GENERAL**:

- 1. Academic Writing
- 2. Comparative Ethics
- 3. Social Responsibility Project
- 4. Fundamentals of English
- Grammar
- 5. The Web Economy

## LEARNING OUTCOME

- Evaluate theories and concepts in business studies.
- Communicate creative and innovative ideas effectively.
- Apply critical thinking skills for decision making.
- Display innovative entrepreneurial skills.
- Demonstrate leadership, teamwork, communication and social skills in accordance with ethical and legal practices.
- Apply the skills and principles of lifelong learning in their academic and career development.